



Job Posting – September 10, 2023

Internal/External

Job Title: Youth Outreach Supervisor

Start date: ASAP

Salary: \$65,000 per year

Hours: Full-time - Monday to Friday

Location: New Westminster Office

Dan's Legacy - Youth Outreach Supervisor

Position Summary

Dan's Legacy is currently seeking a full-time, trauma-informed, and culturally sensitive Youth Outreach Supervisor to work with youth at risk, ages 15 to 25 years old, in Metro Vancouver. Our Outreach Workers are a part of a 6-person team (2 Social Workers and 4 Youth Outreach Workers) that are linked to our core Counselling Program and Job-Skills Training Program. As a Youth Outreach Supervisor, you will oversee all aspects of the Outreach and Social work team. This position reports directly to the Program Director.

Duties & Responsibilities:

- Daily outreach responsibilities across the Lower Mainland including East Vancouver, New Westminster and Surrey
 - Comfortable completing 'street work', ie: recruiting youth for our job-skills training program
 - Work with a team of Therapists and Social Workers providing counselling and wrap-around services to our youth clients
- Help youth with basic needs such as obtaining income assistance, food security and housing
- Liaise with community partners and other organizations to help our youth clients access other supportive programming
 - Manage client emergencies: overdose, self-harm, psychosis, etc.
 - Receive and assess referrals as assigned by the Program Manager - Counselling
 - Provide day to day supervision of the Outreach and Social Work staff members

- Identify learning opportunities for team members in consultation with the Program Manager - Counselling and implement training and development activities on an individual and group basis
- Manage the assignment of tasks and scheduling/coverage requirements for the Outreach and Social Work team ensuring the even distribution of work and the effective functioning of the team
- Oversee the planning and development of programs and services within the Outreach and Social Work team
- Monitor the Outreach and Social Work teams' record-keeping of client files to ensure accuracy and compliance with privacy and record-keeping regulations
- Identify and recommend policy and procedural improvements to support the Outreach and Social Work team
- Prepare and submit annual reports to the Executive Director, Program Director and others as needed
- Participate in recruiting, hiring, onboarding, orientation and training of new staff
- Initiate and conduct annual performance reviews for the Outreach and Social work staff
- Respond to grievances brought forward from the staff and ensure workplace health and safety procedures are followed
- Lead regular group debriefing sessions and team meetings
- Participate in management and all staff meetings
- Participate in relevant training opportunities
- Attend community events and meetings
- Perform other duties as assigned

Qualifications & Requirements:

- Must be double vaccinated against COVID-19
- A successful criminal record and vulnerable sector check will be required prior to the start of employment
- Valid BC Driver's License and a dependable vehicle is an asset
- One year experience working with at-risk youth is preferred
- An understanding and experience working in a trauma informed environment is preferred
- Knowledge of Indigenous cultural safety practices as apply to urban Indigenous youth
- An understanding of equity and inclusion topics in the workplace (preferred)
- A diploma in the area of social service work, community development or a related field is preferred
- 3+ years' experience providing day to day supervision in a management/leadership role
*Other combinations of relevant education and experience will be considered
- Ability to effectively motivate and lead a team
- Exceptional written and verbal communication skills
- Strong administrative, time management, organizational, decision making and problem-solving skills
- Competency in Microsoft applications including Word, Excel, and Outlook

Interpersonal Skills:

- Attention to detail
- Organisational skills
- Problem solving skills

- Ability to work independently
- Adaptability & flexibility
- Teamwork & cooperation
- Dependability & responsibility
- Strong communication skills

About Dan's Legacy

Dan's Legacy provides trauma-informed and culturally sensitive counselling and life-skills programs to youth at risk in Metro Vancouver. These young people, aged 15 to 25, are at significant risk of overdose, self-harm, homelessness, and suicide. Dan's Legacy's Therapy and Outreach teams go directly to the youth wherever they are, there are no wait lists, and all the organization's services are free. In the past year, Dan's Legacy helped over 600 youth stabilize their mental health, and begin working towards their educational, employment and recovery goals.

Counselling Program Description

Dan's Legacy's counselling programs are designed to meet the specific needs of this highly vulnerable group, with holistic therapy based on Cognitive Behaviour Therapy (CBT), Dialectical Behaviour Therapy (DBT) and Mindfulness principles, balanced with proper diet and exercise. When these youth cannot access counselling and life-skills support, they are at risk of developing serious and life-long mental health issues, chronic unemployment, homelessness, addiction, and death by suicide.

For more information about Dan's Legacy:

- www.danslegacy.com

Come join our team! Apply now.

- hr@danslegacy.com

Dan's Legacy is an equal opportunity employer, and we attempt to hire employees who reflect the diversity of our clients - Indigenous, Black, Hispanic, South Asian and LGBTQ2S+ people are encouraged to apply. We respectfully and gratefully acknowledge that our work takes place on the unceded, and traditional territory of the Coast Salish peoples.

Please send your resume and cover letter to hr@danslegacy.com attention Juan Damasco, HR Manager by Sunday, September 17 2023 outlining your interest and relevant experience for this role.