



## **Dan's Legacy – On call – Weekdays – Surplus Food Driver**

### **Position Summary:**

The Surplus Food Driver supports and mentors youth participants in our F.A.S.T. (Food Acquisition, Storage and Transport) job-skills training program. This position plays a vital role in coordinating food recovery efforts, facilitating job training for youth, and ensuring adherence to safety and health standards, all while ensuring effective program delivery standards, logistics, mentorship, and community engagement.

**This Position Reports Directly To:** Program Manager – Job Skills Training Programs

**Employment Type:** On call; daily and weekly hours vary based on operational needs (no guaranteed minimum hours)

**Term:** Fixed term until March 31, 2026 (with potential for extension)

**Salary Range:** \$20.00/hour

### **Duties & Responsibilities:**

#### *Training & Mentorship*

- Supervise and mentor youth participants in the F.A.S.T. program
- Teach safety around trucks, swamping procedures, route planning, and loading/unloading techniques
- Provide daily guidance and model professionalism in a supportive, trauma-informed manner

#### *Food Recovery & Logistics*

- Retrieve and deliver surplus food from/to community partners
- Assist with sorting and organizing collected food for storage and distribution
- Perform daily food pick-ups (1,000 – 2,500 lbs.) and manage delivery routes
- Maintain accurate food inventory and submit monthly reports

#### *Health & Safety*

- Ensure vehicle cleanliness and operational safety, including daily inspections and routine maintenance
- Adhere to proper food storage practices (cold, frozen, dry goods)



- Comply with health and safety standards and food handling regulations
- Train youth participants in sanitation and safety protocols

#### *Collaboration & Support*

- Assist Cook Training instructors with fulfilling food orders for internal programs
- Support outreach and therapy teams as needed
- Build and maintain positive relationships with community food donors and delivery recipients

#### *Administration*

- Submit monthly reports on food inventory and participant progress
- Use office software tools (e.g., Word, Excel, Zoom) and smartphone apps for daily reporting and scheduling
- Perform other duties as assigned

#### **Working Conditions:**

- Combination of office-based and driving-based work
- Some evening and weekend hours may be required
- Must be able to lift and transport program supplies (e.g., food hampers, catering equipment)

#### **Qualifications & Requirements:**

- Minimum 2 years of delivery driving experience using a 3-tonne vehicle
- Valid Class 5 driver's license with 3 years of safe driving experience
- Current First Aid and Food Safe certification, or willingness to obtain
- A successful criminal record check for vulnerable populations will be required prior to the start of employment
- Minimum one year of experience working with at-risk youth is preferred
- An understanding and experience working in a trauma-informed environment is preferred
- Strong leadership and interpersonal skills
- Excellent written and verbal communication skills
- Strong administrative, time management, organizational, decision making and problem-solving skills
- Ability to lift up to 50 lbs.
- Ability to travel daily
- Intermediate computer literacy (Word, Excel, email, Zoom, smartphone apps)



### **Interpersonal Skills:**

- Attention to detail
- Organizational skills
- Problem solving skills
- Ability to work independently
- Adaptability & flexibility
- Teamwork & co-operation
- Dependability & responsibility
- Strong communication skills

### **About Dan's Legacy**

Dan's Legacy provides trauma-informed and culturally sensitive counselling and life-skills programs to youth at risk in Metro Vancouver. These young people, aged 15 to 25, are at significant risk of overdose, self-harm, homelessness, and suicide. Dan's Legacy's therapy and outreach teams go directly to the youth, our wait list times are minimal, and all our programs and services are free. In the past year, Dan's Legacy helped over 700 youth stabilize their mental health, and begin working towards their educational, employment and recovery goals.

### **For more information about Dan's Legacy:**

[www.danslegacy.com](http://www.danslegacy.com)

*Dan's Legacy is an equal opportunity employer, and we attempt to hire employees who reflect the diversity of our clients - Indigenous, Black, Hispanic, South Asian and LGBTQ2S+ people are encouraged to apply. We respectfully and gratefully acknowledge that our work takes place on the unceded, and traditional territory of the Coast Salish peoples.*

*All employees are required to be immunized against COVID-19 and other vaccine-preventable diseases. These include, but are not limited to, measles, mumps, rubella, Hepatitis B, whooping cough (pertussis), and chickenpox (varicella). We understand that there may be circumstances preventing vaccination. Dan's Legacy will review accommodation requests from staff who can provide reasonable justification for not being vaccinated. Please be aware that your vaccination status for these preventable diseases may be requested for work in certain facilities and locations. While Dan's Legacy does not formally request proof of vaccination at the start of employment, the Foundation may require this proof to be provided throughout your employment due to the nature of our work. As we work with vulnerable populations and occasionally operate in healthcare facilities, Dan's Legacy follows the same vaccination protocols as the Province of BC.*